
**JUSTICE CABINET DEPARTMENT OF CORRECTIONS
JOB OPPORTUNITY ANNOUNCEMENT
AN EQUAL OPPORTUNITY EMPLOYER M/F/D**

The jobs listed below are posted on the Kentucky Personnel Cabinet's web site,
which can be accessed at: www.personnel.ky.gov

May 20, 2016

ADMINISTRATIVE BRANCH MANAGER—(Franklin County – Kentucky Correctional Industries)—Grade 16—(\$3553.88 - \$4707.96) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must have five years of professional administrative experience. A master's degree in public or business administration or a related field will substitute for one year of the required experience. Additional administrative or research experience will substitute for the required education on a year-for-year basis.

ADMINISTRATIVE SECRETARY—(Lyon County –Kentucky State Penitentiary)—Grade 10—(\$2139.80 - \$2834.88) MIN REQ: High school graduate. Must have 4 years of office support experience. Additional education will sub for the required experience on a year-for-year basis. Office support experience will sub for the required education on a year-for-year basis.

CARPENTER SUPERVISOR— TWO POSITIONS: (Oldham County – Kentucky State Reformatory)—Grade 10—(\$2139.80 - \$2834.88) MINIMUM REQUIREMENTS: Must have 4 years of carpentry experience. Vocational or technical school training in carpentry or a related field will substitute for the experience on a year-for-year basis.

CONSTRUCTION SUPERINTENDENT II – (Franklin County –Capital Construction) – Grade 14 – (\$2937.20 - \$3890.90) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must have six years of experience as construction estimator, general contractor, architect, engineer, construction superintendent and/or in supervising one or more trade crews in major construction, major renovation or major maintenance repair projects. Additional experience as listed above will substitute for the required college on a year-for-year basis.

CORRECTIONAL CAPTAIN I—(Shelby County –Kentucky Correctional Institution for Women) Grade 12—(\$3000.00 - \$3430.10) MINIMUM REQUIREMENTS: High School graduate. Must have three years of experience in corrections, law enforcement, criminal justice or social work dealing with rehabilitation of offenders. At least one year of the experience must have been in a supervisory capacity in a custodial security setting. An associate's degree from a college or university in corrections, criminal justice, law enforcement or a related field will substitute for six months of the required non-supervisory experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related field will substitute for one year of the required non-supervisory experience. Must be 21years of age.

CORRECTIONAL CAPTAIN I—(Lyon County –Kentucky State Penitentiary) Grade 12—(\$3000.00 - \$3430.10) MINIMUM REQUIREMENTS: High School graduate. Must have three years of experience in corrections, law enforcement, criminal justice or social work dealing with rehabilitation of offenders. At least one year of the experience must have been in a supervisory capacity in a custodial security setting. An associate's degree from a college or university in corrections, criminal justice, law enforcement or a related field will substitute for six months of the required non-supervisory experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related field will substitute for one year of the required non-supervisory experience. Must be 21years of age.

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May 24, 2016

CORRECTIONAL LIEUTENANT- (Lyon County – Kentucky State Penitentiary) Grade 11—(\$2750.00 - \$3118.28) MIN REQUIREMENTS: High school graduate. Must have 2 years of experience in corrections, law enforcement, criminal justice, or social work dealing with the rehabilitation of offenders. An associate's degree from a college or university in corrections, criminal justice, law enforcement, or a related field will substitute for 6 months of the required non-supervisory experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related major field will substitute for 1 year of the required non-supervisory experience. Must be 21 years of age.

CORRECTIONAL SERGEANT—TWO POSITIONS: (Morgan County – Eastern Kentucky Correctional Complex) Grade 10—(\$2500.00 - \$2834.88) MIN REQUIREMENTS: High school graduate. Must have 1 year of experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders. An associate's degree from a college or university in corrections, criminal justice, law enforcement or a related field will sub. for 6 months of the required experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related major field will substitute for 1 year of required experience. Must be 21 years of age.

CORRECTIONAL SERGEANT— (Fayette County – Blackburn Correctional Complex) Grade 10—(\$2500.00 - \$2834.88) MIN REQUIREMENTS: High school graduate. Must have 1 year of experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders. An associate's degree from a college or university in corrections, criminal justice, law enforcement or a related field will sub. for 6 months of the required experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related major field will substitute for 1 year of required experience. Must be 21 years of age.

CORRECTIONS PROGRAM ADMINISTRATOR—(Franklin County —Central Office)—Grade 15—(\$3230.84 - \$4280.10) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must have 4 years of professional experience in corrections, juvenile justice, criminal justice, law enforcement, recreation, academic or vocational education, health services or education, dietary or food management, construction project management, social work dealing with the rehabilitation of the offender or related field. A master's degree will substitute for 1 year of the required experience.

CORRECTIONS RECREATION LEADER—(Oldham County— Roederer Correctional Complex)—Grade 11—(\$2354.04 - \$3118.28) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Experience in planned recreation, physical education or related activities will substitute for the required education on a year-for-year basis

ELECTRICIAN LICENSED SUPERVISOR—(Oldham County —Kentucky State Reformatory)—Grade 12—(\$2589.26 - \$3215.72) MINIMUM REQUIREMENTS: Must have five years of experience as an electrician. Related vocational or technical school training will substitute for the experience on a year-for-year basis.

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May 24, 2016

ELECTRICIAN LICENSED SUPERVISOR—(Lyon County —Kentucky State Penitentiary)—Grade 12—(\$2589.26 - \$3215.72) MINIMUM REQUIREMENTS: Must have five years of experience as an electrician. Related vocational or technical school training will substitute for the experience on a year-for-year basis.

HUMAN RESOURCES BRANCH MANAGER – (Franklin County – Central Office) – Grade 16 – (3553.88 - \$4707.96) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must have four years of professional experience in Kentucky state government merit system personnel, payroll, or employee benefits administration. Experience in the preparation, review, and/or processing of personnel, payroll, or employee benefits documents in the Kentucky state government merit system will substitute for the required education on a year-for-year basis.

MAINTENANCE SUPERVISOR – (Lyon County—Kentucky State Penitentiary) Grade 9—(\$1945.50 - \$2577.30) MINIMUM REQUIREMENTS: Must have three years of building maintenance, grounds maintenance, general trades, skilled trades or mechanical maintenance experience. Formal training in one of the above or related fields will substitute for the experience on a year-for-year basis.

MECHANICAL MAINTENANCE & OPERATIONS TECHNICIAN III— (Lyon County – Kentucky State Penitentiary) Grade 10—(\$2139.80 - \$2834.88) MINIMUM REQUIREMENTS: High school graduate. Must have 4 years of experience in the maintenance and/or repair of air conditioning, heating, refrigeration, ventilation or electrical systems. Formal training in 1 of the above or related fields will sub for the experience on a year-for-year basis. Experience in 1 of the above or related fields will sub for the education on a year-for-year basis

MECHANICAL MAINTENANCE & OPERATIONS TECHNICIAN III— (Oldham County – Kentucky State Reformatory) Grade 10—(\$2139.80 - \$2834.88) MINIMUM REQUIREMENTS: High school graduate. Must have 4 years of experience in the maintenance and/or repair of air conditioning, heating, refrigeration, ventilation or electrical systems. Formal training in 1 of the above or related fields will sub for the experience on a year-for-year basis. Experience in 1 of the above or related fields will sub for the education on a year-for-year basis

MECHANICAL MAINTENANCE & OPERATIONS TECHNICIAN III— (Boyle County – Northpoint Training Center) Grade 10—(\$2139.80 - \$2834.88) MINIMUM REQUIREMENTS: High school graduate. Must have 4 years of experience in the maintenance and/or repair of air conditioning, heating, refrigeration, ventilation or electrical systems. Formal training in 1 of the above or related fields will sub for the experience on a year-for-year basis. Experience in 1 of the above or related fields will sub for the education on a year-for-year basis

PLUMBER LICENSED—(Oldham County—Kentucky State Reformatory)—Grade 10—(\$2139.80-\$2834.88) MINIMUM REQUIREMENTS: Must be licensed as a journeyman plumber by the Department of Housing, Buildings and Construction.

PLUMBER LICENSED SUPERVISOR—(Lyon County— Kentucky State Penitentiary) Grade 12—(\$2589.26 - \$3430.10) MINIMUM REQUIREMENTS: Must be licensed as a master plumber by the Department of Housing, Buildings and Construction.

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PROPERTY OFFICER I—(Lyon County—Kentucky State Penitentiary)—Grade 9—(\$1945.50 - \$2577.30) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Experience in the inventory, control, sales or disposal, or acquisition of property or a related field will substitute for the education on a year-for-year basis.

WELDER III—(Morgan County—Eastern Kentucky Correctional Complex)— Grade: 11—(\$2354.04 - \$3118.28) MINIMUM REQUIREMENTS: No educational requirement. **EXPERIENCE:** Must have four years of welding experience. Vocational or technical school training in welding or a related field will substitute for the experience on a year-for-year basis.

Recurring Positions:

CORRECTIONAL OFFICER- (Bell, Boyle, Elliott, Fayette, Lyon, Morgan, Muhlenberg, Oldham, & Shelby counties) —Grade 9—(\$2200 - \$2,416.22)

MIN. REQUIREMENTS: High School or GED. Must be 21 years of age.

**PERSONNEL CABINET
STATE OFFICE BUILDING, 1ST FLOOR
501 HIGH STREET
FRANKFORT, KENTUCKY 40601**

All applicants must complete an application on Personnel Cabinet's Career Opportunities System (COS) and apply for the vacancies in which they are interested in being considered. Applicants should be aware that in COS, they **apply for each vacancy through separate on-line application actions**. Paper applications are no longer accepted by Personnel Cabinet. This differs from the previous paper-based application system in that applicants no longer remain on registers once they are approved for a classification. Qualified applicants are considered only for those jobs to which he/she has applied.

To get more information about the Career Opportunities System including how to apply for jobs, please visit <http://Careers.KY.GOV> For questions regarding Applications, Counseling, or Registers, please call Personnel Cabinet, (502) 564-8030.

****IMPORTANT****

The Department of Corrections is not liable for the aforementioned information. This listing is provided to departmental employees as a courtesy. For official information of availability, grade and salary information, and minimum requirements, please visit the Personnel Cabinet website at www.personnel.ky.gov.